

**GEOMETRY/ALGEBRA I & II**  
 CLASSROOM PROCEDURES  
 MRS. KARIM-TIPTON  
 2010-2011  
 Book: AGS

**I. REQUIRED MATERIAL**

- Pencils (No Pens - except Erasable)
- Scientific Calculator/Graphing calculator Textbook
- Students will **Not** be permitted to go to his/her locker for materials after the tardy bell. Failure to come to class prepared could result in a disciplinary write-up and loss of daily points. Notebooks must be in order with each section clearly visible. Notebooks are submitted once per quarter. Advance notice will be given for due dates. Each notebook must contain the following sections:
  - Warm-ups,
  - Homework
  - Class notes
  - Tests
  - Quizzes
  - Worksheets.

**II. Homework Policy**

**Test**

Test will be given every few weeks to evaluate your progress. Tests are usually given at the end of each chapter or unit. All test will be announced to ensure adequate preparation. Students that receive an F (59 and below) will be permitted to retake the test.

**Warm-ups**

Warm-ups are given daily. Please be sure to date all warm-ups. If you are tardy you will not be able to receive points for warm-ups. If your absence is excused, you are excused from the assigned warm-up given that day.

**Common Operating Procedure**

All assignments (book work, notebooks, work sheets, projects, quizzes) must be in by due date, 10% will be deducted on a daily basis (1 day late 10%, 2 days 20%, 3 days 30%, 4 days 40%) after the fourth day homework will be evaluated but not scored.

**III. GRADING POLICY**

Grades will be based on Test, Quizzes, Homework and Notebook. There is a final exam that counts for 20% of your semester grade. Grades will be calculated based on total points earned.

Test -----50 – 100 points.	<u>Grading Scale</u>
Quizzes ----- 25 – 50 points	100 – 90 = A
Homework ----- 10 – 20 points	89 – 80 = B
Notebook ----- 50 points	79 – 70 = C
Warm-ups ----- 5 points	69 – 60 = D
	59 below =F

#### **IV. CLASSROOM PROCEDURES**

1. Be in assigned seat at the beginning of each period and remain there unless otherwise directed by the teacher. You are considered tardy if you are not in the classroom when the tardy bell sounds. Students that are tardy will lose warm-up points.
2. Please keep your desk and work area clean by throwing away all trash before the end of the hour. Do not write on desk or bulletin boards.
3. Students are to begin the warm-up at the beginning of each class. After completing the warm-up, students should be prepared to check homework and ask questions. If you do not have your homework, please sit quietly during this time.
4. Every class minute will be dedicated to completing all math assignments. If there is remaining class time left at the end of the hour, students should use it to work individually.
5. Generally NO PASSES will be given during the first 20 minutes and the last 5 minutes of class. When time permits, restroom passes may be given to students that have their student ID cards. Please take care of all your needs between classes. Students that do not have ID cards will not be permitted to leave the class.
6. Please be mindful of the school code of conduct.

HAVE A WONDERFUL YEAR!!!!!!!!!!

I look forward to working with your student and you.

Contact Information:

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