MOUNT CLEMENS COMMUNITY SCHOOL DISTRICT DAILY/HOURLY/OVERTIME SCHEDULE AND EXCEPTION REPORT

Name:										
Position:				Pay Rate:						
ACCOUNT	NUMBER 1: NUMBER 2:	School/Schedule:								
Exceptions		IOT DE DE	MOVED ED	OM VOUD	TOTAL 1101	IDO E 4 OLI	D 4 1/ ***			
LUNCH	CH PERIODS MUST BE REMOVED FROM YOUR TOTAL HOURS EACH DAY.*** Substituting for/									
DATE	FROM	то	FROM	то	Explanation		Reg. Hrs.	OT. Hrs.		
	-									
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									1	
D						ind Totalar				
					Payroll Per	iod Totais.			J	
Please not	e: Hours are a	added in 15	minute incr	ements: .25	575 are	the correct	totals if you	work abo	ve one hour.	
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				_						
Employee Signature DATE				*******PAYROLL USE ONLY****** REG HRS DAYS PAY RATE OT/CD ACCOUNT SP CHK					OD OLUK	
					REG HRS	DAYS	PAYRAIE	OT/CD	ACCOUNT	SP CHK
Checked By DATE			=							
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Approval Signature (Supervisor)

DATE